



## Service Unit Encampment Application

Service Unit Encampments may take place at any GSCB property April through October when outdoor sites are available. Service Units may hold an Encampment any time on non-GSCB property. Service Unit Encampments may be scheduled as outlined below. Reservations may be made online, or by sending this form to the GSCB Camp Registrar. **Reservations may be made one year prior to the date of the encampment.**

Please complete this form and send all copies to the Newark Resource Center; Attn: Camp Registrar, 501 S. College Ave., Newark, DE 19713, along with a **\$100 non-refundable deposit** or attach your Service Unit Cookie Share Bucks. **Notify the GSCB Camp Registrar at least three months in advance of any site cancellations; otherwise the Service Unit will be responsible for ALL sites reserved.**

Service Unit _____	Type of Activity (Camping, Day Use, Party, Event) _____		
Participant information: Please attach a roster of Troops attending, including Leader name, address and phone number			
Number of registered participants (please estimate) _____ <b>Additional insurance purchase is required for non members</b>			
_____ Daisy	_____ Brownie		
_____ Junior	_____ Cadette		
_____ Senior	_____ Ambassador		
_____ Female adults	_____ Male adults		
Are non-Girl Scout members attending? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Person in Charge of Activity _____	Day Phone _____		
Address (include City, State and Zip) _____			
Emergency Contact _____	Day Phone _____		
Emergency Contact (must list two) _____			
	Day Phone _____		
Safety Information: GSCB Troops should always refer to <i>Safety Activity Checkpoints</i> guidelines while planning for your trip. These guidelines may suggest a certain level of additional insurance. Please put N/A in the areas that do not pertain to your outing.			
Certification	Person	Training and/or Organization	Exp. Date
First Aid/CPR			
Level 2 First Aider			
Life guard			
Small Water Craft			
Cabin Camping			
Outdoor Certified			
Archery			
Other Required Certifications			

Property Site (GSCB Facilities and Off-Site) _____		Date Requested _____	
First Choice Site/Pod _____	Start date/time _____	End date/time _____	
Second Choice Site/Pod _____	Start date/time _____	End date/time _____	
GSCB Approval: Camp Registrar Signature _____			
Received _____	Receipt # _____	Balance \$ _____	Due Date _____



## Pod Rentals

Camps Grove Point and Todd are now offering Pod Rentals for Encampment purposes. This will help Service Units make better use of their money if they do not need the entire site and reserve sites that are more conducive to their group.

<b>Small Encampment- (50-100 participants)</b>	
<b>Grove Point- Pod A</b>	<b>Camp Todd- Pod A</b>
Blue Heron Cabin (16), Cimarron Village Adirondack Unit (36), Program Center and Kitchen, Seagull Cabin (16), Trails End Adirondack Unit (32)	Program Center, Canvas Back Tent Unit (36), Tall Timbers Adirondack Unit (36), Shady Cove Adirondack Unit (32) and Choptank Lodge (24)
<b>Medium Encampment- (100- 175 participants)</b>	
<b>Grove Point- Pod B</b>	<b>Camp Todd- Pod B</b>
Sharen Tent Unit (28), Sky High Tent Unit (36), Sassapeake Tent Unit (24), Cottage Cabin (12), Ahsosawah Tent Unit (36), Woodland Tent Unit (32), Cookie Jar Cabin (6), Dining Hall and Kitchen	Program Center, Canvas Back Tent Unit (36), Tall Timbers Adirondack Unit (36), Shady Cove Adirondack Unit (32), Choptank Lodge (24), Whispering Pines (36) and Hideaway (36)
<b>Grove Point- Pod C</b>	<b>Camp Todd- All Camp</b>
Blue Heron Cabin (16), Cimarron Village Adirondack Unit (36), Program Center and Kitchen, Seagull Cabin (16), Trails End Adirondack Unit (32), Sharen Tent Unit (28), Sky High Tent Unit (36), Sassapeake Tent Unit (24), Cottage Cabin (12), Ahsosawah Tent Unit (36), Woodland Tent Unit (32), Cookie Jar Cabin (6), Dining Hall and Kitchen	
<b>Grove Point- All Camp</b>	

The balance is due three months prior to the camping date. Unit cancellations will be accepted until three months prior to the date; otherwise, the Service Unit will be responsible for ALL sites originally reserved.

Please return a Troop Camping Report for each unit and the final attendance figures within 2 weeks of completion of event (you should have received this report once final payment was made). Service Units which do not return reports may be at risk of losing future camping privileges.

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*Outdoor Program Consultant Signature and Date*

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*Service Unit Manager Signature and Date*

Please make a copy of your records.

