



# APPLICATION FOR EMPLOYMENT IN GIRL SCOUT COUNCIL

Check One  
 New Applicant    Reemployment Applicant  
 Transfer Applicant

This council is an equal opportunity employer. All applications for employment will be considered without regard to race, religion, color, sex, age, national origin, citizenship, disability or marital status.

## Personal Data

Last Name	First Name	Middle Name or Initial	Social Security Number	Date of Application
Present Address (Number and Street)		City	State      Zip Code	Area Code & Tel. No. (    )
Permanent Address (If different from above)		City	State      Zip Code	Area Code & Tel. No. (    )

## Position Desired

Position/Type of Work Desired	<input type="checkbox"/> Regular	<input type="checkbox"/> Full Time	Date Available	Salary Desired
	<input type="checkbox"/> Temporary	<input type="checkbox"/> Part Time		
Source of referral: Agency (name) _____		Own initiative _____		
Publication (name) _____		Employee (name) _____		
School/Organization _____		Other _____		
Willing to Travel? <input type="checkbox"/> Yes <input type="checkbox"/> No	Percentage of Time:	Willing to Relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Geographic Preference	Do you have relatives employed by GSUSA or a Girl Scout Council? <input type="checkbox"/> Yes <input type="checkbox"/> No
Were you ever employed by GSUSA or a Girl Scout Council? <input type="checkbox"/> Yes <input type="checkbox"/> No    When?                      Where?		Have you previously applied to GSUSA or a Girl Scout Council? <input type="checkbox"/> Yes <input type="checkbox"/> No    When?                      Where?		

## Employment History

Present or Last Employer				
Name of Employer			Title or Position	
Address		City	State      Zip Code	Area Code & Tel. No. (    )
Employment Dates (Mo. and Year) From:                      To:		Starting Salary \$                      Per	Final Salary \$                      Per	Other Compensation
Name and Title of Immediate Supervisor			Reason for Leaving	
Description of Duties:				

Previous Employer				
Name of Employer			Title or Position	
Address		City	State      Zip Code	Area Code & Tel. No. (    )
Employment Dates (Mo. and Year) From:                      To:		Starting Salary \$                      Per	Final Salary \$                      Per	Other Compensation
Name and Title of Immediate Supervisor			Reason for Leaving	
Description of Duties:				

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## Skills

Please check:  Microcomputer     Word Processor     Calculator     Photographic     Microfiche  
 Reprographic     Computer Console     Key Entry     Dictaphone  
 Typewriter WPM, \_\_\_\_\_     Shorthand WPM, \_\_\_\_\_    Other \_\_\_\_\_

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## Training

Sponsoring Organization and Location	Name of Course, Seminar, etc.	C.E.U.'s	No. of Hours	Dates

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## Volunteer Activities

(You need not list organizations whose name or nature indicates your race, sex, national origin, age or religion.)

Organization	Position/Offices Held	Describe Responsibilities and Services	No. of Yrs

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## Statement

Explain briefly why you are interested in working for our organization:

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**Previous Employer**

Name of Employer		Title or Position			
Address		City	State	Zip Code	Area Code & Tel. No. ( )
Employment Dates (Mo. and Year) From: To:		Starting Salary \$ Per		Final Salary \$ Per	
Name and Title of Immediate Supervisor			Reason for Leaving		

Description of Duties:

**Previous Employer**

Name of Employer		Title or Position			
Address		City	State	Zip Code	Area Code & Tel. No. ( )
Employment Dates (Mo. and Year) From: To:		Starting Salary \$ Per		Final Salary \$ Per	
Name and Title of Immediate Supervisor			Reason for Leaving		

Description of Duties:

**Education**

School Name and Location	High School or General Equivalency Diploma (GED)	Undergraduate College/University				Graduate/ Professional				Business/ Technical School
		1	2	3	4	1	2	3	4	
Circle Last Year Completed										
Diploma / Degree / Credits										
Describe Course of Study										
Describe any specialized training, apprenticeship, skills and extra-curricular activities										
Describe any honors you have received										
State any additional information you feel may be helpful to us in considering your application										

# References

Please indicate whether schooling or employment was under another name:

\_\_\_\_\_

Applicants without recent employed experience list persons other than relatives who know of your qualifications and/or background experience.

Name	Profession	Area Code & Tel. No.	Business or Home Address
		B ( ) H ( )	
		B ( ) H ( )	
		B ( ) H ( )	

I hereby authorize you to check all my educational references and the personal and employment references as indicated below; I further authorize these references to release to you all information that they have about me (check all that apply):

Present employer \_\_\_\_\_ Present employer after accepting position \_\_\_\_\_  
 Previous employers \_\_\_\_\_ Additional references listed \_\_\_\_\_

Do you know of any reason why you would not be able to perform the essential functions of the job position for which you are applying with or without reasonable accommodation?

Yes \_\_\_\_\_ No \_\_\_\_\_ Please describe.

Have you ever been convicted of a crime (other than traffic violations)? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please state offense, date and location (a conviction record will not necessarily be cause for disqualification)

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the council at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee. I also understand that I am submitting this application to become an employee of \_\_\_\_\_ Girl Scout Council and not GSUSA.

**I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references and satisfactory completion of a probationary period.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

CAT NO. 40-152-065

